



Minutes of the **Columbia SWCD Board of Directors** Meeting February 20, 2019

Directors Present:

Bill Eagle, Secretary Dave Freytag, Director Jeff Van Natta, Treasurer Debra Brimacombe, Director Jason Busch, Chair Randy Bergman, Vice Chair Craig Ellis, Director (via Skype)

Public: Claudia Eagle

SWCD Staff:

Malyssa Legg, ADM Jennifer Steinke, OC

Legal Counsel: Bob Salisbury

HR Consultant: Richard Stellner

CALL TO ORDER OF REGULAR BOARD MEETING: 7:00 PM

Prior Month's Minutes: Motion Eagle/Van Natta to approve the Minutes from 1-16-19. Approved Motion passed by unanimous vote.

Financial Report: Motion Eagle/Freytag to accept financial Report from 1-31-19. Approved Motion passed by unanimous vote.

Bills to Pay: Motion Bergman/Eagle approve to pay the bills. Approved Motion passed by unanimous vote.

BILLS TO PAY (US Bank) January 16, 2019			Expenditure Splits		
Ck#	Payee	Memo	Amount	CSWCD	GRANT
2388	Aptum	Perkins Creek Project	\$4,000.00	\$4,000.00	\$0.00
2389	McNulty Water District	Quarterly water bill	\$90.00	\$90.00	\$0.00
2390	Richard Stellner	HR Consulting services January 2019	\$3,712.69	\$3,712.69	\$0.00
2391	Robert Salisbury	Legal Services 12/10/18 – 01/31/19	\$16,360.00	\$16,360.00	\$0.00
2392	SDIS	Insurance (auto, liability, property)	\$11,511.00	\$11,511.00	\$0.00
2393	US Bank Visa	Charges 01/03/19 - 02/01/19	\$9,854.48	\$9,854.48	\$0.00
2394	Whiting Environmental	LCRWC Coordinator Services January	\$6,488.10	\$0.00	\$6,488.10
		SUBTOTALS >>>>>	\$52,016.27	\$45,528.17	\$6,488.10
TOTAL REQUESTS >>>>>>>>>>>>>>					\$52,016.27

PUBLIC COMMENT

No public comment

NEW BUSINESS

Budget Calendar and Committee: Malyssa reviewed the Budget Calendar with the Board, explaining that the Budget Committee Meeting is currently scheduled for Thursday, May 9, 2019 to review and approve the proposed budget and tax rate. Randy asked if all of the appointed officers on the budget committee have agreed, they have. Malyssa also added that she plans to send out a letter to the appointed members to confirm they are still willing to attend the meeting. She also mentioned that new members can be appointed in March, if needed.

Motion: Bergman/Freytag to approve the Budget committee for the 2019/20 Fiscal Year. **Approved Motion passed by unanimous vote.**

Randy asked when there will be a preliminary copy of the budget for the Board to review, adding that it is usually out only a few days before the budget meeting, which he believes is a problem. Malyssa explained there should be a copy available in April for the Board. She also mentioned that the work plan should be out next month. Brief discussion held.

Motion: Eagle/Van Natta to approve the 2019 - 2020 Budget Calendar. **Approved Motion passed by unanimous vote.**

• Intergovernmental Agreement (IGA) – Rainier and SWCD Fox Creek Project: The Board received a copy of the IGA to review prior to the Board Meeting. Malyssa explained that Rainier has already received funding from DEQ for the planting, the IGA is to agree to the terms of the planting. Randy mentioned that the Friends of Fox Creek will be having a meeting next week and believes they should be consulted in the planning. Brief discussion held. Malyssa will talk with Crystalyn, who is leading the project, to speak with Friends of Fox Creek. Jason asked if the city is hiring the District to do the service for them, Malyssa confirmed that is correct and the funds have already been received. Brief discussion held.

Motion: Eagle/Bergman to approve the IGA between the CSWCD and Rainier, on the condition that the Friends of Fox Creek is consulted before the planning begins. **Approved Motion passed by unanimous vote.**

- HB 2020 Climate Action Plan: The Board was provided a HB 2020 handout/description.
 Randy explained that Brad Witt and Betsy Johnson are already working on a proposal, and
 believes the SWCD won't have much input in the matter. Brief discussion held. Randy added
 that it would be premature for the District to write a letter and would like to table the
 discussion until next month.
- New Cooperators:

Dean & Patricia Werth, Rainier, 76 acres Steve Jenkins, Deer Island, 36 acres

Motion: Eagle/Ellis to approve New Cooperator. **Approved Motion passed by unanimous vote.** Brief discussion held.

EXECUTIVE SESSION

The Board held an executive session to consult with Legal Counsel concerning rights and duties regarding current litigation or litigation likely to be filed pursuant to ORS 192.660(2)(h).

THE BOARD RETURNED TO REGULAR SESSION

THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED AT 9:11 PM

Respectfully Submitted by:

Jennifer Steinke Jennifer Steinke, Office Assistant