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# Minutes of the Columbia SWCD Board of Directors Meeting December 18, 2019

**Directors Present:** 

Jeff Van Natta, Treasurer Jason Busch, Chair Randy Bergman, Vice Chair Debra Brimacombe, Director Dave Freytag, Director

Craig Ellis, Director

**Directors Absent:** 

Bill Eagle, Secretary

**SWCD Staff:** 

Nathan Herr, SRC Jennifer Steinke, OC

Malyssa Legg, FM (Left after Executive

Session)

**SBWC**:

Dana Pricher, Council Coordinator

Randy called the regular Board Meeting to order: 7:05 PM

**Prior Month's Minutes: Motion VanNatta/Freytag** to approve the Minutes from 10-16-19. **Approved Motion passed by unanimous vote.** 

**Financial Report & Bills to Pay**: **Motion Ellis/VanNatta** to accept the financial Report from 11-30-19 and Bills to pay. **Approved Motion passed by unanimous vote**.

				Expenditure Splits	
Ck#	Payee	Memo	Amount	CSWCD	GRANT
2527	Aquatic Contracting LLC	W-146 Project contracted services	\$115,625.00	\$0.00	\$115,625.00
2528	John Hancock	Bridge reimbursement for W-146	\$15,054.00	\$0.00	\$15,054.00
2529	Scappoose Bay Nursery	Willows for Clatskanie Floodplain (LCRWC)	\$325.00	\$0.00	\$325.00
2530	SDAO	Annual Membership Dues	\$569.79	\$569.79	\$0.00
2531	US Bank Visa	Charges 11/02/19 – 12/02/19	\$4,902.57	\$4,902.57	\$0.00
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		SUBTOTALS >>>>>	\$136,476.36	\$5,472.36	\$131,004.00
TOTAL REQUESTS >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>					\$136,476.36

Jason Arrived at 7:08 PM

## **PUBLIC COMMENT**

No public comment.

## EXECUTIVE SESSION

The Board held an executive session to consider employment of an employee, pursuant to ORS ORS 192.660(2)(a).

THE BOARD RETURNED TO REGULAR SESSION at 7:57 P.M.

**Motion: VanNatta/Ellis** to approve that the Columbia SWCD offer the District Manager position to Nathan Herr. **Approved motion passed by unanimous vote.** 

## **REPORTS**

## **SBWC (Scappoose Bay Watershed Council)**

Dana Pricher explained that the council is currently working with West Multnomah SWCD to publish a "Living on the Water" booklet. She added that the council will have their grant review for Raymond Creek next month, where they plan to work on a bridge and crossing removal. Brief discussion was held.

## **LCRWC (Lower Columbia Watershed Council)**

Randy explained that the storm coming in this week could be trouble for Clatskanie, which would be trouble for both the watershed council and the District. Discussion was held regarding the silt build up in the sloughs.

## **OLD BUSINESS**

• RCPP (Regional Conservation Protection Plan): Nathan explained that the plan is still awaiting approval at the National Level. He added that the District has been in contact with the National office this week to obtain more information on when the review should be complete, he will email the Board when he has more information.

#### **NEW BUSINESS**

- **Annual Dinner:** Nathan explained that a head count is needed for the Annual Dinner on January 15, 2020. Randy expressed that he would prefer to have a dinner/party in the summer rather than in January. Discussion held.
- **CONNECT 2020:** Early bird registration will open in early January. Nathan asked that Board members let the District know if they plan to attend. Nathan also informed the Board that April's Board meeting is currently scheduled during the CONNECT conference. Jason recommended having the Board meeting the following week. Brief discussion held.
- **Meeting Room Policy:** The current policy for the Meeting room requires Board approval for any change, including updating contact information. Nathan recommended that the Board review the current policy to bring recommendations forward at next month's board meeting, including any changes to make the policy clearer and consistent. Randy recommended that Nathan reach out to the 911 center across the highway to see what they charge for using their room. Brief discussion held.
- New Cooperators:

Aimee Moore, Warren

Robin Olson, St. Helens, 14.78 acres

Motion: Bergman/Freytag to approve New Cooperators. Approved Motion passed by unanimous vote. Brief discussion held.

**REPORTS** 

## **BOARD**

-Deb explained that the personnel committee met last week, Bill Eagle is the committee's chairman. Brief discussion is held. Jason asked Nathan to find who served on the recent Policy Committee to further discuss at next month's meeting. Randy mentioned that it might be beneficial to hire someone to help write/update the District's policies. Discussion held.

#### **STAFF**

Nathan informed the Board that the office will have limited staff present over the next two weeks due to the Holidays. Brief discussion held.

Ellis/Freytag moved to adjourn meeting MEETING ADJOURNED 9:08 PM

Respectfully Submitted by: Jennifer Steinke

Jennifer Steinke, Office and Outreach Coordinator