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Minutes of the **Columbia SWCD Board of Directors** Meeting March 17, 2021

Directors Present:

Jason Busch, Chair Jeff VanNatta, Treasurer Debra Brimacombe, Director Bill Eagle, Secretary Sonia Reagan. Director (via Zoom) Dave Freytag, Director

SWCD Staff:

Nathan Herr, DM Jennifer Chavez, OC Selene Keeney, SRC

CALL TO ORDER OF REGULAR BOARD MEETING: 4:00 PM

Prior Month's Minutes: Motion VanNatta/Brimacombe to approve the Minutes from 01-20-21. Approved Motion passed by unanimous vote.

Financial Report: Motion Eagle/ Brimacombe to accept financial Reports from 01-31-21 and 2-28-21. Approved Motion passed by unanimous vote.

Bill asked when the SWCD building will be paid off. It will be paid off in July. Bill mentioned he would like this to be a big deal, possibly even something in the paper about it to inform the county. Deb added an idea of hosting an open house with example projects or activities. Jeff mentioned hosting a booth at the fair. Brief discussion was held.

Bills to Pay: Motion VanNatta/Eagle approve to pay the bills. Approved Motion passed by unanimous vote.

•				Expenditure Splits	
Ck#	Payee	Memo	Amount	CSWCD	GRANT
2675	Pershing LLC	Retirement	\$2,128.92	\$2,128.92	\$0.00
2676	Ash Creek	Natures Acres Project	\$1,190.00	\$0.00	\$1,190.00
2677	David Evans	Engineering Apiary Road Project	\$15,494.50	\$0.00	\$15,494.50
2678	Evenson Timberland Ag.	Natures Acres Project	\$480.20	\$0.00	\$480.20
2679	Thompson Family Timber	Natures Acres Project	\$1,166.20	\$0.00	\$1,166.20
2680	US Bank Visa	Charges 02/02/21 - 03/02/21	\$6,593.70	\$6,593.70	\$0.00
2681	Waterways Consulting	Clatskanie PUD Project	\$23,109.01	\$0.00	\$23,109.01
		SUBTOTALS >>>>>	\$50,162.53	\$8,722.62	\$41,439.91
TOTAL REQUESTS >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>					\$50,162.53

Oath of Office for Newly Elected Directors: Jason Busch administered the oath of office to Sonia Reagan.

PUBLIC COMMENT

Jason called for public comment. There was no public comment.

REPORTS

SWCD Staff

Selene provided a brief update on projects to the Board. The Apiary culvert project has 30% designs for the bridge completed and submitted to the county public works department. Plants went in a couple weeks ago at the Calhoun riparian project site. Weeding and monitoring of the site will continue into 2023.

Selene also informed the board that the water quality monitoring reports found issues in all of the water tested within the county. She believes the public report will be published in April or May. A virtual public meeting will also be held, the board will be notified when the date is determined. Brief discussion held.

OLD BUSINESS

• **Regional Conservation Partnership Program (RCPP):** Selene explained the Natures Acres and Carr Slough projects to the board and provided a brief status update. She added that the \$1.5 million restoration project at Carr Slough will be funded through Bonneville Power Administration (BPA) with match from the RCPP.

Dave arrived 4:35 pm

Nathan provided an NRCS/RCPP update to the board. Discussion was held.

• **Operation and Maintenance Plan:** Brief discussion was held regarding the 0 & M agreement between NRCS and the District for the Lower Columbia Watershed area projects.

Motion: Eagle/Freytag to approve Jason to sign the Operation and Maintenance Plan. **Approved Motion passed by unanimous vote.**

- **Perkins Creek Update:** Nathan provided a brief update to the Board. The District plans to implement this culvert replacement project this summer. Further discussion was held.
- **COVID-19 Emergency Leave Policy:** The current policy is set to continue through the end of March, as approved at the last board meeting. Nathan explained that this policy is no longer required. Brief discussion held.

NEW BUSINESS

Budget Meeting/Committee/Officer: A budget officer has not yet been appointed.
Discussion was held.

Motion: Eagle/VanNatta: to approve the presented budget calendar, budget committee, and to appoint Nathan Herr as the budget officer. **Approved Motion passed by unanimous vote.**

- **CONNECT:** OCEAN'S CONNECT conference will be virtual this year, scheduled for May 11-13. Nathan asked that any interested Board members let him know within the next week or two so they can get registered. Brief discussion was held.
- **Cyber Security Policy:** Nathan explained that every year, SDAO (Special Districts Association of Oregon) picks a policy to update. He suggested that the policy committee look over this cyber security policy from SDAO first, and revise as needed. Discussion was held.

REPORTS

<u>Nathan</u>: Nathan explained that the city of Rainier has contacted the District requesting help with Fox Creek again. They recently received a new fine from DEQ (Department of Environmental Quality). Discussion was held.

Nathan also updated the Board on a potential project on Archibald Creek. Discussion held. The District is currently looking to change banks. Bill recommended a local credit union. Nathan explained that in the past, the District wasn't able to use the credit unions, but he will look into again.

The District is purchasing new SWCD gear. Nathan asked the Board if they would be interested in receiving a new hat. Everyone would like one.

BOARD

-Jeff explained the dilemma his neighbor faced while trying to obtain a permit for a pole barn. Discussion was held.

-No other reports.

Eagle/Freytag moved to adjourn meeting MEETING ADJOURNED 5:41 PM

Respectfully Submitted by:

Jennifer ChavezJennifer Chavez, Outreach Coordinator