

(NRCS):

35285 Millard Road St. Helens, OR 97051

www.*columbiaswcd*.com

### Minutes of the Columbia SWCD Board of Directors Meeting July 20, 2022

**Directors Present:** Jason Busch, Chair Jeff VanNatta, Treasurer Debi Brimacombe, Vice Chair Sonia Reagan, Director (via Zoom)

Natural Resources Conservation Service

# SWCD Staff:

Malyssa Legg, Interim District Manager Jennifer Chavez, Outreach Coordinator

**Lower Columbia Engineering:** Lilli Shriver, Engineering Tech (via Zoom)

#### Hannah Isaacs, District Conservationist (via Zoom)

### CALL TO ORDER OF REGULAR BOARD MEETING: 4:00 P

**Prior Month's Minutes: Motion Brimacombe/VanNatta** to approve the Minutes from 06-22-22. **Approved Motion passed by unanimous vote.** 

**<u>Financial Report</u>: Motion Busch/Brimacombe** to accept financial Report from 06-30-22. **Approved Motion passed by unanimous vote**.

<u>Bills to Pay</u>: Motion VanNatta/Brimacombe approve to pay the bills. Approved Motion passed by unanimous vote.

BILLS TO PAY (US Bank) July 20, 2022					
				Expenditure Splits	
Ck #	Payee	Memo	Amount	CSWCD	GRANT
2827	Ash Creek	Clatskanie PUD Maintenance	\$1,318.38	\$0.00	\$1,318.38
2828	Columbia River Motorsports	Trailer	\$3,150.00	\$0.00	\$3,150.00
2829	Jason Busch	Board Meeting Mileage 01/01/22 - 06/30/22	\$205.92	\$205.92	\$0.00
2830	Jennifer Heidrich	Cleaning services	\$480.00	\$480.00	\$0.00
2831	Sonia Reagan	Board Meeting Mileage 01/01/22 - 06/30/22	\$121.10	\$121.10	\$0.00
2832	SDIS	Workers Comp Insurance FY 22/23	\$1,216.91	\$1,216.91	\$0.00
2834	Waterways	Carr Slough Phase 1 Project	\$2,185.00	\$0.00	\$2,185.00
2835	Pershing LLC	Retirement Payment	\$2,990.79	\$2,990.79	\$0.00
EFT	US Bank Visa	Charges 06/02/22 - 07/01/22	\$6,345.87	\$6,345.87	\$0.00
		SUBTOTALS >>>>>>	\$18,013.97	\$11,360.59	\$6,653.38
TOTAL REQUESTS >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>					\$18,013.97

### PUBLIC COMMENT

There was no public comment.

## <u>REPORTS</u>

#### • <u>NRCS</u>

Hannah explained that NRCS has hired someone for the small farms/organics position, they should start in September. She also mentioned that she is at a training this week and can be reached by email or her cell phone. Malyssa will email her number to the board.

<u>Scappoose Bay Watershed Council (SBWC)</u>

Deb explained that she worked with Emily to help create a space for the council in the Ag building for the Columbia County Fair. Brief discussion was held over the displays.

<u>SWCD Staff</u>

-Jenn is mainly working on the 2023 calendar and '21-'22 annual report.

#### **OLD BUSINESS**

• **Lawyer:** Malyssa explained that she has found a new lawyer for the District through SDAO (Special Districts Association of Oregon). There is an engagement letter for Eileen Eakins, NW Local Government Legal Advisors, in the chair packet. Brief discussion held.

Motion: VanNatta/Brimacombe to accept letter of agreement to hire Eileen Eakins. Approved Motion passed by unanimous vote.

• **2022 Elections:** Malyssa informed the Board that their application paperwork can now be submitted electronically. Discussion held.

#### NEW BUSINESS

• **CONNECT:** The CONNECT conference is available both virtually and in-person in Seaside this year. Directors that are interested in attending in-person are encouraged to let Malyssa know as soon as possible.

• **Contracts:** Malyssa explained that the first contract is for painting the main building at the office. Discussion was held.

**Motion: VanNatta/Brimacombe** approve the contract with Caroline Jenkins painting at the presented amount. **Approved Motion passed by unanimous vote.** 

The Board also received a contract for the district's audit, which is with the same company used last year. Discussion was held.

**Motion: VanNatta/Brimacombe** approve Umpqua Valley Financial to perform the audit at the presented amount. **Approved Motion passed by unanimous vote.** 

### <u>REPORTS (cont.)</u>

### **BOARD**

-Jeff has added labor-saving devices to the CSWCD display at the fair to demonstrate tools for small-scale farming. Brief discussion was held.

-Deb would like to see a new relationship be created with the District and the Columbia County Fair Board. Discussion was held. Sonia added that creating an "elevator speech" would be a great teambuilding activity for an upcoming board meeting. *-No other Board reports.* 

### VanNatta/Brimacombe moved to adjourn meeting MEETING ADJOURNED 4:42 PM

Respectfully Submitted by: Jennifer Chavez

Jennifer Chavez, Outreach Coordinator