

OLD BUSINESS

- **RCPP:** Our 45-day window is almost up and the national office is preparing any comments before approval. Discussion held.
- **Meeting Room Policy:** Nathan stated that he has added all the things the board has discussed to add to this policy. If there are no concerns, we should approve the new policy.

Motion: Brimacombe/Freytag to approve the updated Meeting Room Policy as written. **Approved Motion passed by unanimous vote.**

NEW BUSINESS

- **Budget Calendar:** Nathan distributed the proposed budget calendar giving the dates of May 6th for the committee meeting and 20th for an if needed second meeting.

Motion: Eagle/ Brimacombe to approve the budget calendar as presented. **Approved Motion passed by unanimous vote.**

- **Budget Committee:** Nathan distributed the proposed budget committee for this year. One difference needed to be changed, Nathan talked to Duane this afternoon and he wanted to resign from the budget committee. Discussion held.

Motion: Brimacombe/Freytag to approve the budget committee with Duane Meissner taken off the committee. **Approved Motion passed by unanimous vote.**

- **Budget Officer:** Nathan talked about making sure we approve a new budget officer. Historically the position was held by the District Manager, but Nathan wanted to make sure that is still the direction the board wanted to go. Discussion held.

Motion: Eagle/ Brimacombe to approve Nathan at the budget officer. **Approved Motion passed by unanimous vote.**

- **Nathan SDAO Academy:** Nathan would like to apply for the SDAO Academy. It is a no cost certification where you complete specific classes designed specifically for special district employees in local government management. Discussion held.

Motion: Eagle/ Freytag to approve Nathan's participation in the SDAO academy. **Approved Motion passed by unanimous vote.**

- **Business Plan:** With having only 4 board members present, Nathan suggests to table this topic until next month. Topic tabled.
- **Hiring Packet:** Nathan distributed the hiring packet sent out to the board the week before. We are looking to promote/change job descriptions with existing employees and hire a new Riparian Specialist and a part time Office Assistant. Nathan wanted to talk to the board and get an understanding of what the board thought as well before he posted jobs and started moving people around. Bill asked about what specifically the board needed to approve to be able to move forward on hiring. Nathan stated that from the policies, the board would need to approve a new job creation (Outreach Coordinator). Deb asked if the new outreach coordinator would need to attend the board meetings. Nathan said he would like to see a change in the board meeting time so the staff as a whole would have the opportunity to come down during the board meetings and give reports verbally rather than paying overtime. Bill suggested we move the meeting time to 2 in the afternoon. Discussion held. Bill asked to have the board meeting time listed on next months meeting agenda to discuss with more board members in attendance.

Motion: Eagle/ Brimacombe to approve the creation of the Outreach Coordinator position, the Office Assistant position, and updated salary chart. **Approved Motion passed by unanimous vote.**

- **April Board Meeting:** This year the board meeting in April is during the same time as CONNECT. Nathan suggested to just cancel the board meeting that month.

Motion: Brimacombe/Freytag to approve to cancel April's monthly board meeting. **Approved Motion passed by unanimous vote.**

REPORTS

BOARD

-Bill went to the Chamber of Commerce meeting as part of the SWCD. He had a good time and sees good things coming out of these meetings. Discussion held.

-Jason made his concerns aware on how poorly the county works with farmers on building basic pole buildings in Floodzone A. Discussion held.

Freytag/Brimacombe moved to adjourn meeting
MEETING ADJOURNED 8:15 PM

Respectfully Submitted by: *Nathan Herr*
Nathan Herr, District Manager