

35285 Millard Road St. Helens, OR 97051

www.columbiaswcd.com

Minutes of the Columbia SWCD Board of Directors Meeting January 19, 2022

Directors Present:

Jason Busch, Chair Debra Brimacombe, Vice Chair (via Zoom) Bill Eagle, Secretary Sonia Reagan, Director Jeff VanNatta, Treasurer (via Zoom)

Directors Absent: Dave Freytag, Director

Associate Director: Michael Calhoun (via Zoom) SWCD Staff:

Nathan Herr, District Manager Malyssa Legg, Financial Manager Crystalyn Bush, Resource Conservationist Selene Keeney, Sr. Resource Conservationist Amber Kester, Riparian Specialist

Natural Resources Conservation Service (NRCS): Hannah Isaacs, District Conservationist

Public:

Lilli, LCE Claudia Eagle

CALL TO ORDER OF ANNUAL MEETING: 4:00 PM

<u>Annual Report</u>: A copy of the annual report was given to the board. Discussion was had about who receives the report. Board was impressed by the quality of the report this year. Lots of kudos to Jenn. Motion Eagle/Reagan to accept annual report **Approved Motion passed by unanimous vote.**

Public Comment

No public comment

Adjourn Annual Meeting: 4:09 PM

CALL TO ORDER OF REGULAR BOARD MEETING: 4:09 PM

Election of Officers: Motion Eagle/VanNatta to cast a unanimous vote to maintain the current slate of elected officers as they stand **Approved Motion passed by unanimous vote.**

- Jason Busch Chairman
- o Debra Brimacombe- Vice-Chair
- Jeff VanNatta Treasurer
- Bill Eagle Secretary

Prior Month's Minutes: Motion Reagan/Eagle to approve the Minutes from 11-17-21. **Approved Motion passed by unanimous vote.**

<u>Financial Report</u>: Motion VanNatta/Eagle to accept financial Report from 11-30-21 & 12-31-21. **Approved Motion passed by unanimous vote**.

BILLS TO PAY (US Bank) January 19, 2022					
				Expenditure Splits	
Ck #	Payee	Memo	Amount	CSWCD	GRANT
2771	Pershing LLC	Retirement payment	\$3,405.39	\$3,405.39	\$0.00
2772	Aquatic Contracting	Carcus Creek Project	\$13,108.50	\$0.00	\$13,108.50
2773	Bemis Printing	Calendar printing and shipping	\$14,430.29	\$14,430.29	\$0.00
2774	Country Media	Annual Meeting ad in The Chronicle	\$16.50	\$16.50	\$0.00
2775	Jennifer Heidrich	Cleaning services	\$360.00	\$360.00	\$0.00
2776	Lower Columbia Engineering	Conyers Creek Project	\$1,306.25	\$0.00	\$1,306.25
2777	US Bank Visa	Charges 12/03/21 - 01/03/22	\$3,644.71	\$3,644.71	\$0.00
2778	Waterways Consulting	RCPP projects and Conyers Creek project	\$23,966.42	\$23,966.42	\$0.00
		SUBTOTALS >>>>>>>	\$60,238.06	\$45,823.31	\$14,414.75
TOTAL REQUESTS >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>					\$60,238.06

<u>Bills to Pay</u>: Motion Eagle/Reagan approve to pay the bills. **Approved Motion passed by unanimous vote**

<u>Public Comment</u>

No comment

<u>REPORTS</u>

• <u>AMBER</u>

Has been using the OWEB small grant program to do planting projects. Looking to continue with that in the new fiscal year.

• <u>CRYSTALYN</u>

Crys gave information to the board on what she looks to work on 2022. Included are Perkins Creek Project with RCPP, continue weed projects (currently waiting for approval of 2 grants applied through Oregon State Weed Board, Water Quality program to continue with LCEP, working with local watershed councils on project development, DEQ program with St Helens and Scappoose concerning high mercury in Willamette and Multnomah Channel

• NRCS

Hannah informed the board that Stacey has left Oregon and hopefully they will refill the position, but not sure when. Hannah is unable to attend indoor meetings at this time due to COVID precautions. The office could be back open in March, but not sure yet. NRCS will be doing an internal audit in April and they will need to interview at least one board member. Local Work Group meeting will be held via Zoom on 02/10/22 10-11:30 AM.

• <u>UNWC</u>

Michael let everyone know that their next meeting will be next Thursday. They have been discussing what to do for their 25th anniversary celebration. It will be at Salmon Festival and more details will follow.

OLD BUSINESS

- **Audit Update:** An extension was filed due to the auditor and the whole company that is doing our audit was out with COVID for a few months. They are working to get it done ASAP.
- **RCPP (Regional Conservation Partnership Program):** Nathan advised that all documents have been sent in for the amendment to add Carr Slough. Hopefully will go quickly.
- **Port Westward Public Hearing:** Nathan listened to the hearing discussion had by board and Nathan on how we would defer to DSL on this.

NEW BUSINESS

• **Carr Slough Phase 2:** Selene presented to the board regarding the potential acquisition of 100 acres area of Carr Slough. **Discussed acquisition through OWEB grant. Discussed could we just purchase if on our own with a loan? Nathan said to think about things and to call him or Selene with any questions.**

Eagle/ Reagan moved to adjourn meeting MEETING ADJOURNED 5:32 PM

Respectfully Submitted by: *Malyssa Legg* Malyssa Legg, Financial Manager