



**PUBLIC COMMENT**

Jason Busch called for Public Comment. No public comment beyond introductions.

**REPORTS****NRCS (Natural Resources Conservation Service)**

Nathan explained that Don is still accepting EQIP (Environmental Quality Incentives Program) applications, adding that there has been a lot of applications coming in and most of them are needing technical assistance. Nathan also explained that NRCS is moving to a new program to build software plans. Brief discussion held.

**SBWC (Scappoose Bay Watershed Council)**

Deb explained that the SBWC has hired a new Council Coordinator, Dana Pricher. She also mentioned that the Native Plant Sale was held last weekend and was their best sale to date.

**OLD BUSINESS**

- **District Manager Recruitment:** Nathan informed the board that Malysa has received three completed applications for the open District Manager position, adding that the deadline to receive applications is October 31<sup>st</sup>. Discussion held.
- **RCP (Regional Conservation Protection Plan):** Nathan explained that the District is waiting for the State office to complete the internal review on the EA (Environmental Assessment). The District is hopeful that the plan will move to the National level within the next couple weeks. Brief discussion held.

**NEW BUSINESS**

- **Public Records Policy:** A copy of the policy was given to the Board. Nathan explained that he and Malysa worked with SDAO (Special Districts Association of Oregon) to complete the policy. Nathan added that it was created as a resolution so that changes made to the policy would be approved at the Board's level, and not just the committee's. Brief discussion held. Jason read aloud Resolution No. 19/20-004 Public Records Request Policy.

**Motion: VanNatta/Eagle** to accept Resolution No. 19/20-004 as submitted. **Approved motion passed by unanimous vote.**

- **Harassment Policy:** A copy of the Columbia SWCD – Prevention of Workplace Discrimination, Harassment, and Retaliation (Oregon Public Sector) Policy was given to the Board. Nathan explained that this was put with the Personnel policy as an update. Brief discussion held.

**Motion: VanNatta/Eagle** to approve the Prevention of Workplace Discrimination, Harassment, and Retaliation (Oregon Public Sector) Policy. **Approved motion passed by unanimous vote.**

- **Personnel Committee:** Nathan explained the process that is currently in place for complaints, adding that staff go to either HR or the personnel committee chair, which the District currently doesn't have. Nathan stated that Lona was chair of the personnel committee. Brief discussion held. Deb and Bill volunteered to be on the personnel committee. Nathan suggested that Malysa also be on the committee. Jason appointed Malysa to be on the personnel committee.
- **Volunteer Committee:** Deb stated that she had a lot of experience visiting with the public last year, and would like to see volunteers here with the District. Deb explained different volunteer opportunities that the District could host. Brief discussion held. Jason appointed

Deb, Nathan, and Jennifer to the volunteer committee, with Deb as the lead. Bill believes the District should have branded apparel for the volunteers. Discussions held.

### REPORTS

#### BOARD

- Bill attended the previous Chamber of Commerce meeting and handed out copies of The Dirt and the new Weed ID Booklet, which was a “big hit”.
- Deb informed the Board that she is on the committee to organize the CONNECT conference, adding that if anyone has any ideas or comments to let her know. She also mentioned that she is part of the Dalton Lake Preserve Committee, which was approved today in St. Helens.
- Jeff stated that Rod Scudder sends his “thanks” to the District for sending him a letter regarding his splash dam. Jeff asked Nathan if the current work being done at Perkin’s Creek is a temporary fix for the winter. It is, brief discussion was held.
- Jason asked what ODFW (Oregon Department of Fish and Wildlife) is doing during their salkmon surveys. Discussion was held.

#### STAFF

Nathan explained that any Board members planning to attend the OACD (Oregon Association of Conservation Districts) conference will need to let the office know by October 21<sup>st</sup>. Nathan also informed the Board that Kari’s insurance payment is past due. Moda plans to cancel her coverage if payment is not received by the 31<sup>st</sup>. Nathan also explained that there will be a \$3,000 charge from More Power Technology shown on next month’s Treasurer Report. The Firewall needs upgraded, brief discussion held.

Nathan also read a comment out loud that was received by the education committee regarding the new education boxes. Nathan added that there has been a lot more interest in the boxes than what the District was prepared for, concluding that the education committee is off to a great start. Nathan also informed the Board that the education committee will be hosting a Project Learning Tree workshop in partnership with ONREP (Oregon Natural Resources Education Program) on November 1<sup>st</sup>. The committee believes this will help the program move forward since the attendees will receive their own booklets. Brief discussion held.

*Eagle/Freytag moved to adjourn meeting*  
**MEETING ADJOURNED 7:58 PM**

Respectfully Submitted by:

*Jennifer Steinke*

Jennifer Steinke, Office Assistant