

97051 Ph: 503.433.3205

# Minutes of the Columbia SWCD Board of Directors Meeting March 20, 2019

#### **Directors Present:**

Jason Busch, Chair Deb Brimacombe, Director Jeff Van Natta, Treasurer Bill Eagle, Secretary Dave Freytag, Director

## **Directors Absent:**

Randy Bergman, Vice Chair Craig Ellis, Director

#### **SWCD Staff:**

Nathan Herr, SRC Jennifer Steinke, OC

#### **Guests:**

Claudia Eagle Eric Nusbaum, ODA

## Board Training with Eric Nusbaum

Introductions were made. Eric handed out the SWCD New Director/Staff Orientation Packet for 2019 from the Oregon Department of Agriculture (ODA) and gave a PowerPoint presentation to summarize the contents of the packet. Discussion held.

### CALL TO ORDER OF REGULAR BOARD MEETING: 7:35 PM

**Prior Month's Minutes: Motion** Eagle/Brimacombe to approve the Minutes from 02-20-19. **Approved Motion passed by unanimous vote.** 

**Financial Report: Motion** Eagle/Brimacombe to accept financial Report from 02-28-19. **Approved Motion passed by unanimous vote**.

**Bills to Pay: Motion** Freytag/Eagle approve to pay the bills. **Approved Motion passed by unanimous vote.** 

BILLS TO PAY (US Bank) March 20, 2019					
				Expenditure Splits	
Ck#	Payee	Memo	Amount	CSWCD	GRANT
2399	Pershing LCC	Employee Retirement	\$1,986.80	\$1,986.80	\$0.00
2400	US Bank Visa	Charges 02/02/19 - 03/01/19	\$3,517.23	\$3,517.23	\$0.00
2401	Biohabitats	Clatskanie Reach 10 modeling & design	\$1,333.75	\$0.00	\$1,333.75
2402	Lower Columbia Estuary	Water monitoring and project development	\$4,333.11	\$4,333.11	\$0.00
2403	Richard Stellner	HR Consulting February 2019	\$851.02	\$851.02	\$0.00
2404	Wolf Water Resources, Inc.	Rock Creek Restoration	\$4,012.95	\$0.00	\$4,012.95
		SUBTOTALS >>>>>	\$16,034.86	\$10,688.16	\$5,346.70
TOTAL REQUESTS >>>>>>>>>>>>>>>					\$16,034.86

#### **PUBLIC COMMENT**

No public comment

### **OLD BUSINESS**

- Regional Conservation Partnership Program (RCPP): Nathan explained that the RCPP
  Watershed Plan has returned from the National level with minor changes needed. Brief
  discussion held.
- **House Bill 2020 Climate Action Plan:** Discussion was tabled from last month's meeting. Jason informed the Board that the comment window for the plan is now closed. No further action can be taken by the Board.
- **Contracting Rules:** Brief discussion held to amend resolution 07/08-001 regarding procedures for public contracting. Deb mentioned that the Statute under section 18 (ORS 291.038) has been renumbered to ORS 276A.206.

**Motion:** Eagle/Van Natta approve Resolution No. 18/19-003 to adopt the amended Contracting Rules and Procedures with the correction to the mis-numbered statute. **Approved Motion passed by unanimous vote.** 

• **Fox Creek:** Nathan explained to the Board that after the flooding in February, the District was contacted by the Daily News and received a public records request for any contact between the SWCD and City of Rainier. Nathan also added that he and Jason attended the Fox Creek Agency meeting to discuss the Fox Creek flooding last week and asked the Board what level of support or participation they would like the District to have with the City moving forward. Discussion held.

**Motion:** Eagle/Van Natta to approve that the District provides the original grant application to the City of Rainier, as well as technical assistance related to conservation issues. **Approved Motion passed by unanimous vote.** 

Nathan also informed the Board that Crystalyn and DEQ have started working on the Fox Creek planting project. They sprayed last Friday and plan to start planting tomorrow. Brief discussion held.

### **NEW BUSINESS**

• **Hazard Mitigation Plan:** Nathan explained that Columbia County has asked the District to create a Hazard Mitigation Plan Annex for the District's assets. Brief discussion held. Eric added some corrections to Table 5.

**Motion:** Eagle/Brimacombe Approve the Columbia SWCD Hazard Mitigation Plan Annex, Resolution No. 18/19-004, with the adopted changes to Table 5. **Approved Motion passed by unanimous vote.** 

- **OACD Bylaws Vote:** Discussion was held regarding who the Board would like to represent the District at the upcoming OACD Annual meeting that will be held at the CONNECT conference on April 9th. A map of the proposed zoning changes was viewed. The Board would like Randy to represent the District at the upcoming OACD meeting.
- Annual Work Plan: Nathan provided the Board with a copy of the District's upcoming projects with brief descriptions, explaining that these projects will appear on the Annual Work Plan. The Board will review the Work Plan to discuss at next month's meeting and will email Nathan with any comments before then.

• **Perkin's Creek:** Nathan explained to the Board that there is a change order for \$4,000 on the designs for the Perkin's Creek project.

**Motion:** Van Natta/Eagle to approve the District pay the additional \$4,000 to Aptum Inc. for the Perkin's Creek project change order. **Approved Motion passed by unanimous vote.** 

• New Cooperator:

Kelli Norgaard, Rainier, 26.0 acres

**Motion:** Eagle/Freytag to approve New Cooperators. Approved Motion passed by unanimous vote.

## REPORTS (Cont.)

## **STAFF**

A project update from Selene Keeney, Resource Conservationist, was provided to the Board. Nathan reviewed the report with the Board. Discussion held.

Eagle/Freytag moved to adjourn meeting MEETING ADJOURNED 9:10 PM

Respectfully Submitted by:

**Jennifer Steinke** Jennifer Steinke, Office Assistant